

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, April 22, 2020
12:30 p.m.**

**Fort Vermilion Council Chambers
and Live Stream (Mackenzie County Facebook)
Fort Vermilion, AB**

PRESENT:	Josh Knelsen	Reeve
	Walter Sarapuk	Deputy Reeve (via teleconference)
	Jacquie Bateman	Councillor (joined the meeting at 12:48 p.m. via teleconference)
	Peter F. Braun	Councillor (via teleconference)
	Cameron Cardinal	Councillor
	David Driedger	Councillor
	Eric Jorgensen	Councillor (via teleconference)
	Anthony Peters	Councillor (via teleconference)
	Ernest Peters	Councillor
REGRETS:	Lisa Wardley	Councillor
ADMINISTRATION:	Len Racher	Chief Administrative Officer
	Carol Gabriel	Deputy Chief Administrative Officer/ Recording Secretary
	Byron Peters	Director of Planning and Development (teleconference)
	Fred Wiebe	Director of Utilities
	Don Roberts	Director of Community Services
	Jennifer Batt	Director of Finance
	David Fehr	Director of Operations

ALSO PRESENT:

Minutes of the Regular Council meeting for Mackenzie County held on April 22, 2020 in the Council Chambers at the Fort Vermilion County Office and live streamed on Mackenzie County Facebook.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 12:30 p.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 20-04-251 MOVED by Councillor Braun

That the agenda be approved with the following additions:
11. a) Peace River Ice Jam Update

CARRIED

**MINUTES FROM
PREVIOUS
MEETING:**

3. a) Minutes of the March 25, 2020 Regular Council Meeting

MOTION 20-04-252

MOVED by Councillor E. Peters

That the minutes of the April 7, 2020 Regular Council meeting be adopted as presented.

CARRIED

**MINUTES FROM
PREVIOUS
MEETING:**

3. b) Business Arising out of the Minutes

None.

DELEGATIONS:

4. a) None

TENDERS:

5. a) None

**GENERAL
REPORTS:**

7. a) COVID-19 Pandemic Update (verbal)

Councillor Bateman joined the meeting at 12:48 p.m.

MOTION 20-04-253

MOVED by Councillor Driedger

That the COVID-19 Pandemic update be received for information.

CARRIED

**AGRICULTURE
SERVICES:**

8. a) None

**COMMUNITY
SERVICES:**

9. a) None

FINANCE:

10. a) Bylaw 1179-20 2020 Tax Rate

MOTION 20-04-254
Requires 2/3

MOVED by Councillor Braun

That first reading be given to Bylaw 1179-20 being the 2020 Tax Rate bylaw for Mackenzie County.

CARRIED

MOTION 20-04-255
Requires 2/3

MOVED by Deputy Reeve Sarapuk

That second reading be given to Bylaw 1179-20 being the 2020 Tax Rate bylaw for Mackenzie County.

CARRIED

MOTION 20-04-256
Requires Unanimous

MOVED by Councillor E. Peters

That consideration be given to go to third reading of Bylaw 1179-20 being the 2020 Tax Rate bylaw for Mackenzie County, at this meeting.

CARRIED UNANIMOUSLY

MOTION 20-04-257
Requires 2/3

MOVED by Councillor Driedger

That third reading be given to Bylaw 1179-20 being the 2020 Tax Rate bylaw for Mackenzie County.

CARRIED

FINANCE:

10. b) Bylaw 1180-20 Tax Penalty Bylaw Amendment

MOTION 20-04-258
Requires 2/3

MOVED by Councillor Driedger

That first reading be given to Bylaw 1180-20 being an amendment to the Tax Penalties bylaw for Mackenzie County, to amend the 2020 tax due date to July 31, 2020 and the tax penalty date to August 5, 2020 due to the COVID-19 Pandemic.

CARRIED

MOTION 20-04-259
Requires 2/3

MOVED by Councillor Braun

That second reading be given to Bylaw 1180-20 being an amendment to the Tax Penalties bylaw for Mackenzie County.

CARRIED

MOTION 20-04-260
Requires Unanimous

MOVED by Councillor E. Peters

That consideration be given to go to third reading of Bylaw 1180-20 being an amendment to the Tax Penalties bylaw for Mackenzie County, at this meeting.

CARRIED

MOTION 20-04-261
Requires 2/3

MOVED by Councillor Cardinal

That third reading be given to Bylaw 1180-20 being an amendment to the Tax Penalties bylaw for Mackenzie County.

CARRIED

OPERATIONS:

11. a) Peace River Ice Jam Update (ADDITION)

MOTION 20-04-262
Requires Unanimous

MOVED by Councillor E. Peters

That the Peace River ice jam update be received for information.

CARRIED

UTILITIES:

12. a) None

**PLANNING AND
DEVELOPMENT:**

13. a) Developer Incentive Options

MOTION 20-04-263

MOVED by Councillor Driedger

That administration develop a Tax Deferral and Reduction Policy to provide for developer incentives for new building development, which is reviewed annually or until the property is sold or rented.

CARRIED

PUBLIC HEARINGS:

Public hearings are scheduled for 1:00 p.m.

6. a) Bylaw 1172-20 Road Closure Bylaw for Plan 032 1316, Block 25, all of the lane lying north of Lots 20-23 and Plan 992 5549, Block 25 and all of the lane lying north of Lots 15-19 (La Crete)

Reeve Knelsen called the public hearing for Bylaw 1172-20 to order at 1:24 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1172-20 was properly advertised. Byron Peters, Director of Planning and Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Road Closure. Byron Peters, Director of Planning and Development, presented the following:

Administration received a request from a developer to purchase the public utility lane that is located north of the following land locations:

Firstly: Plan 0321316, Block 25, All of the lane lying north of Lots 20 to 23 inclusive and lying north of the production westerly of the north boundary of Lot 23.

Secondly: Plan 9925549, Block 25, All of the lane lying north of Lots 15 to 19 inclusive and lying west of the production northerly of the east boundary of Lot 15.

The Developer wishes to purchase this piece of land to consolidate with his future proposed lots and register a URW in place of the lane which would allow utility access to the rear of the lots.

The applicant must purchase the public utility lane from the County at market value and is responsible for all surveying costs. The market value of the land will be requested if Council decides they are willing to sell the lane to the applicant.

First reading was given on February 26, 2020.

In recent conversations with the developer, they are not convinced that it is worth the effort for only a one meter closure and is not essential for the proposed lots. The developer has worked with the surveyor and has been in discussions with the Northern Lights Gas Coop. They could live with the closure of the most northern portion.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1172-20.

- *Northern Lights Gas Co-op submitted a letter of concern, dated March 6, 2020, as they currently have an active gas*

line within the lane. The intention of back alleys (lanes) is for the natural gas line. Northern Lights Gas Co-op is not in favour of closing the lane and registering a Utility Right of Way instead.

- *Northern Lights Gas Co-op submitted an additional response (due to the rescheduling of the hearing), dated April 21, 2020, which states: We have located the line in the utility lane and have determined that it is located as per the map. At the farthest north point the line is 2 meters south of the north boundary of the lane. We would not oppose the utility lane being reduced in width by one meter along the north boundary of the lane.*

Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment. Council had the following questions and comments:

- *What does administration recommend moving forward? An option would be to conclude the public hearing, proceed with the recommended action and follow up with the developer.*
- *Why doesn't the development move them to the north? There is major sewer line infrastructure.*
- *Are all the lots the same size? No.*

Reeve Knelsen closed the public hearing for Bylaw 1172-20 at 1:30 p.m.

MOTION 20-04-264

MOVED by Councillor Braun

That Bylaw 1172-20 being a Road Closure Bylaw be TABLED until further confirmation is received by the Developer.

CARRIED

**PLANNING AND
DEVELOPMENT:**

13. b) Storm Sewer Development Fees

MOTION 20-04-265

MOVED by Councillor Braun

That the County and applicable developers co-develop a storm water management plan for the La Crete North Storm Catchment area (as delineated in red on the attached map), and that a storm water management fee of \$4,000/ha be applied effective immediately to subdivision applications within the defined catchment area, with a fee adjustment to be completed once detailed construction costs are finalized.

CARRIED

MOTION 20-04-266 **MOVED** by Councillor Braun

That an offsite levy bylaw be established for the La Crete North Storm Catchment area as soon as detailed construction costs are finalized.

CARRIED

ADMINISTRATION: **14. a) Forced Road Allowance (Rocky Lane)**

MOTION 20-04-267 **MOVED** by Deputy Reeve Sarapuk
Requires 2/3

That administration proceed with obtaining the right-of-way on 26-108-14-W5M and that the budget be amended to include \$50,000 for surveying, etc. with funding coming from the General Operating Reserve.

CARRIED

ADMINISTRATION: **14. b) Federal Energy Stimulus Funding**

MOTION 20-04-268 **MOVED** by Councillor Braun

That a letter be sent to the Minister of Energy and the Alberta Orphan Well Association in support of our industry ratepayers and to request that a portion of the Federal energy stimulus funding be channeled to assist the energy communities, service businesses and families in northwestern Alberta.

CARRIED

ADMINISTRATION: **14. c) Caribou Update (standing item)**

MOTION 20-04-269 **MOVED** by Councillor Driedger

That the Caribou update be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:** **15. a) Council Committee Reports (verbal)**

MOTION 20-03-270 **MOVED** by Councillor Driedger

That the Council Committee reports be received for information.

CARRIED

INFORMATION / **16. a) Information/Correspondence**
CORRESPONDENCE:

MOTION 20-04-271 **MOVED** by Deputy Reeve Sarapuk

That the information/correspondence items be accepted for information purposes.

CARRIED

Reeve Knelsen recessed the meeting at 2:16 p.m. and reconvened the meeting at 2:25 p.m.

CLOSED MEETING: **17. Closed Meeting**

MOTION 20-04-272 **MOVED** by Councillor Cardinal

That Council move into a closed meeting at 2:25 p.m. to discuss the following:

17. a) Tax Deferral Request (*FOIP, Div. 2, Part 1, s. 17, 27*)

CARRIED

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors
- Len Racher, Chief Administrative Officer
- Carol Gabriel, Deputy Chief Administrative Officer/Recording Secretary
- Jennifer Batt, Director of Finance
- Byron Peters, Director of Planning & Development
- Fred Wiebe, Director of Utilities
- Don Roberts, Director of Community Services

MOTION 20-04-273 **MOVED** by Deputy Reeve Sarapuk

That Council move out of a closed meeting at 2:51 p.m.

CARRIED

MOTION 20-04-274
Requires 2/3

MOVED by Councillor Braun

That administration prepare a 2020 Oil and Gas Sector Tax Payment Bylaw due to the COVID-19 pandemic for review at the next meeting.

CARRIED

NOTICE OF MOTION: 18. a) None

**NEXT MEETING
DATE:**

19. a) **Next Meeting Dates**

Regular Council Meeting
May 12, 2020
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) **Adjournment**

MOTION 20-04-275

MOVED by Councillor Driedger

That the Council meeting be adjourned at 2:58 p.m.

CARRIED

These minutes were approved by Council on May 27, 2020.

(original signed)

Joshua Knelsen
Reeve

(original signed)

Lenard Racher
Chief Administrative Officer

